



# Newcastle Speakers Club

Skills for speaking, meetings and presentation

[www.newcastlespeakersclub.com.au](http://www.newcastlespeakersclub.com.au)

## Standard Meeting Agenda

**Meeting Number: 607**

**Date: 23<sup>rd</sup> October 2013**

**Chair: Paul Robinson**

**Pre-meeting:** Get organised.

**1.05pm** Open meeting  
Call for apologies  
Welcome guests

Introduce critic: **Alan Wright**

General business: (remind people to turn off phones)

**1.15pm** **Stir the pot: Debbie Cleaver** (3 minutes maximum, no warning bell)

**1.20pm** **Yours Truly: N/A** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **“Social Media does more harm than good”** (7 mins with a warning bell at 6 mins).

**1. Ruth Maybury**

**2. Jen Naulu**

**3. Karen Quigley**

**4. Scott Pfeiffer**

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

**1.50pm** Call on critic

**1.57pm** Warning bell for critic

**1.58pm** Thank critic

**1:58pm** Check with treasurer (remind everyone) to pay?

**1.58pm** **Close meeting No 604**

### This week attendee summary

Attendees (RSVPs)	Apologies rec'd
Nigel Donovan	

**Next Week #** 608 (30<sup>th</sup> Oct)

**Chair** Debbie Cleaver

**Critic** Nigel Donovan

**Stir the Pot** Alan Wright

**Speech topic**

**Speakers** Lib Fallon

Ruth Maybury

Robert Starke

Kaye Simmons

**Thank You Sp**

At close of meeting, place this agenda in the blue folder as a record of the meeting