



Newcastle Speakers Club

Skills for speaking, meetings and presentation

www.newcastlespeakersclub.com.au

Standard Meeting Agenda

Meeting Number: 603

Date: 25th September 2013

Chair: Karen Quigley

Pre-meeting: Get organised.

1.05pm Open meeting
Call for apologies
Welcome guests

Introduce critic: **Nigel Donovan**

General business: (remind people to turn off phones)

1.15pm **Stir the pot: Robert Starke** (3 minutes maximum, no warning bell)

1.20pm **Yours Truly: N/A** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: “ **What would you change about education**” (7 mins with a warning bell at 6 mins).

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|-------------------------|-------------------------|
| 1. Karen Merten | 2. Julian Bailey |
| 3. Simon Krismer | 4. Peter Lewis |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

1.50pm Call on critic

1.57pm Warning bell for critic

1.58pm Thank critic

1:58pm Check with treasurer (remind everyone) to pay?

1.58pm **Close meeting No 603**

This week attendee summary

Attendees (RSVPs)	Apologies rec'd

Next Week # 604 (2nd Oct)
Chair Lib Fallon
Critic Kaye Simmons
Stir the Pot Ruth Maybury
Speech topic
Speakers Debbie Cleaver
 Nol Petrohelos
 Stevie Smith
 Brian Doyle

Thank You Sp