



Newcastle Speakers Club

Skills for speaking, meetings and presentation

www.newcastlespeakersclub.com.au

Standard Meeting Agenda

Meeting Number: 645 Date: 22nd October

Chair: Stephen Brownell

Pre-meeting: Get organised.

1.05pm Open meeting
Call for apologies
Welcome guests

Introduce critic: **Nigel Donovan**
General business: (remind people to turn off phones)

1.15pm **Stir the pot: Natalie Darcy** (3 minutes maximum, no warning bell)

1.20pm **Yours Truly: Massimo Lu** (5 minutes, with a warning bell at 4 minutes,
remind attendees not to interject during a Yours Truly)

Announce the topic: **“Conversations to have with your son or daughter”** (7 mins with a warning bell at 6 mins).

- | | |
|----------------------|--------------------------|
| 1. Lib Fallon | 2. Nol Petrohelos |
| 3. | 4. Brian Doyle |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

1.50pm Call on critic

1.57pm Warning bell for critic

1.58pm Thank critic

1:58pm Check with treasurer (remind everyone) to pay?

1.58pm **Close meeting No 645**

This week attendee summary

Attendees (RSVPs)	Apologies rec'd
	Kaye Simmons Alan Wright Brian Doyle

Next Meeting # 646 (29th Oct.)

Chair

Critic

Stir the Pot

Speech topic “Whatever works for you”

Speakers Simon, Massimo,
Scott, Nigel

Thank You Sp