



# Newcastle Speakers Club

Skills for speaking, meetings and presentation

[www.newcastlespeakersclub.com.au](http://www.newcastlespeakersclub.com.au)

## Standard Meeting Agenda

**Meeting Number: 627**  
**Chair: Debbie Cleaver**

**Date: 7<sup>th</sup> April**

**Pre-meeting:** Get organised.

**1.05pm** Open meeting  
Call for apologies  
Welcome guests

Introduce critic: **Peter Lewis**

General business: (remind people to turn off phones)

**1.15pm** **Stir the pot: Michelle Dixon** (3 minutes maximum, no warning bell)

**1.20pm** **Yours Truly: n/a** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **"Life was better in the old days."** (7 mins with a warning bell at 6 mins).

- |                         |                          |
|-------------------------|--------------------------|
| <b>1. Sara Balin</b>    | <b>2. Natalie Darcy</b>  |
| <b>3. Karen Quigley</b> | <b>4. Bernie Garrett</b> |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

**1.50pm** Call on critic

**1.57pm** Warning bell for critic

**1.58pm** Thank critic

**1:58pm** Check with treasurer (remind everyone) to pay?

**1.58pm** **Close meeting No 626**

### This week attendee summary

Attendees (RSVPs)	Apologies rec'd

**Next Meeting #** 628 (14<sup>th</sup> May)

**Chair** Stephen Brownell

**Critic** Brian Doyle

**Stir the Pot** n/a this meeting

**Speech topic** *Topic of your choice*

**Speakers** YT: Belinda Reynolds

YT: Daniel Drayton

YT: Steven Lamont

SP: Hayden Asper

SP: Casey Hammond

**Thank You Sp**

At close of meeting, place this agenda in the blue folder as a record of the meeting