



# Newcastle Speakers Club

Skills for speaking, meetings and presentation

[www.newcastlespeakersclub.com.au](http://www.newcastlespeakersclub.com.au)

## Standard Meeting Agenda

**Meeting Number: 617**

**Date: 19<sup>th</sup> February 2014**

**Chair: Nigel Donovan**

**Pre-meeting:** Get organised.

**1.05pm** Open meeting  
Call for apologies  
Welcome guests

Introduce critic: **Scott Pfeiffer**

General business: (remind people to turn off phones)

**1.15pm** **Stir the pot: Saeed Ali** (3 minutes maximum, no warning bell)

**1.20pm** **Yours Truly: N/A** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **“Australia, 2104 should be the year that....”** (7 mins with a warning bell at 6 mins).

**1. Lib Fallon                      2. Rob Currie**

**3. Bernie Garrett              4. Alan Wright**

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

**1.50pm** Call on critic

**1.57pm** Warning bell for critic

**1.58pm** Thank critic

**1:58pm** Check with treasurer (remind everyone) to pay?

**1.58pm** **Close meeting No 617**

### This week attendee summary

Attendees (RSVPs)	Apologies rec'd

**Next Week #** 618 (26<sup>th</sup> Feb)

**Chair**

**Critic**

**Stir the Pot**

**Speech topic** *The NSW Government has overreacted in dealing with drunken violence in Sydney*

**Speakers**

**Thank You Sp**

At close of meeting, place this agenda in the blue folder as a record of the meeting