



Newcastle Speakers Club

Skills for speaking, meetings and presentation

www.newcastlespeakersclub.com.au

Standard Meeting Agenda

Meeting Number: 609

Date: 6th November 2013

Chair: Ruth Maybury

Pre-meeting: Get organised.

1.05pm Open meeting
Call for apologies
Welcome guests

Introduce critic: **Scott Pfeiffer**

General business: (remind people to turn off phones)

1.15pm **Stir the pot: Jen Naulu** (3 minutes maximum, no warning bell)

1.20pm **Yours Truly: N/A** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **"The best sport in the world"** (7 mins with a warning bell at 6 mins).

- | | |
|-------------------------|--------------------------|
| 1. Karen Quigley | 2. Nol Petrohelos |
| 3. Brian Doyle | 4. |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

1.50pm Call on critic

1.57pm Warning bell for critic

1.58pm Thank critic

1:58pm Check with treasurer (remind everyone) to pay?

1.58pm **Close meeting No 608**

This week attendee summary

Attendees (RSVPs)	Apologies rec'd
	Alan Wright

Next Week # 610 (13th Nov)

Chair Simon Krismer

Critic Kaye Simmons

Stir the Pot Julian Bailey

Speech topic *We should tolerate alternative cultural values*

Speakers Bernie Garrett
Paul Robinson
Nigel Donovan
+ volunteer

Thank You Sp

At close of meeting, place this agenda in the blue folder as a record of the meeting