



Newcastle Speakers Club

Skills for speaking, meetings and presentation

www.newcastlespeakersclub.com.au

Standard Meeting Agenda

Meeting Number: 605

Date: 10th October 2013

Chair: Bernie Garret

Pre-meeting: Get organised.

1.05pm Open meeting
Call for apologies
Welcome guests

Introduce critic: **Brian Doyle**

General business: (remind people to turn off phones)

1.15pm **Stir the pot: Simon Krismer** (3 minutes maximum, no warning bell)

1.20pm **Yours Truly: N/A** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **“We are made stronger by failure than Success”** (7 mins with a warning bell at 6 mins).

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|-------------------------|-------------------------|
| 1. Jen Naulu | 2. Karen Quigley |
| 3. Paul Robinson | 4. Alan Wright |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech (Max.2 min)

1.50pm Call on critic

1.57pm Warning bell for critic

1.58pm Thank critic

1:58pm Check with treasurer (remind everyone) to pay?

1.58pm **Close meeting No 604**

This week attendee summary

Attendees (RSVPs)	Apologies rec'd
Nigel Donovan	Karen Quigley
Alan Wright	Julian Bailey (+606)
Jen Naulu	Ruth Maybury
Robert Starke	Debbie cleaver
Bernie Garrett	Kaye Simmons
Lib Fallon	Neroli Sneddon
Brian Doyle	

Next Week # 606 (16th Oct)

Chair Nol Petrohelos

Critic Brian Doyle

Stir the Pot

Speech topic

Speakers Julian Bailey

Lib Fallon

Robert Starke

Peter Lewis

Thank You Sp

At close of meeting, place this agenda in the blue folder as a record of the meeting