



Newcastle Speakers Club

Skills for speaking, meetings and presentation

www.newcastlespeakersclub.com.au

Standard Meeting Agenda

Meeting Number: 599

Date: 28th August 2013

Chair: Jen Naulu

Pre-meeting: Get organised.

1.05pm Open meeting
Call for apologies
Welcome guests

Introduce critic: **Peter Lewis**

General business: (remind people to turn off phones)

1.15pm **Stir the pot: Lib Fallon** (3 minutes maximum, no warning bell)

1.20pm **Yours Truly: Bernie Garret** (5 minutes, with a warning bell at 4 minutes)

Announce the topic: **"Privacy is a privilege not a right"** (7 mins with a warning bell at 6 mins).

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|--------------------------|-------------------------|
| 1. Debbie Cleaver | 2. Karen Morton |
| 3. Nol Petrohelos | 4. Simon Krismer |

Call on impromptu speakers if required and time permits (5 mins with warning bell at 4 mins)

Call for **Thankyou** speech **Ruth Maybury** (Max.2 min)

1.50pm Call on critic

1.57pm Warning bell for critic

1.58pm Thank critic

1:58pm Check with treasurer (remind everyone) to pay?

1.58pm **Close meeting No 599**

This week attendee summary

Attendees (RSVPs)	Apologies rec'd

Next Week # 600 (4th Sept)

Chair Brian Doyle

Critic Kaye Simmons

Stir the Pot Peter Lewis

Speech topic *The Hawke Keating Era –
Recollections of a feather duster*

Guest Speaker David Simmons

Thank You Sp

At close of meeting, place this agenda in the blue folder as a record of the meeting